

EMPLOYMENT APPLICATION

COMPANY _____ DATE _____

LOCATION _____ POSITION APPLIED FOR _____

PERSONAL INFORMATION

Name _____ Social Security No. _____
Last First Middle

Address _____
Street City State Zip

Phone _____
How long? _____

ADDRESS _____ How Long? _____

FOR PAST _____
Street City State & Zip code

THREE _____ How Long? _____

YEARS _____
Street City State & Zip code

Are you legally eligible for employment in the United States? _____
(Proof of U. S. citizenship or immigration status will be required if hired.)

Have you ever been employed with this company? _____ Where? _____

Dates: From _____ To _____ Rate of Pay _____ Position _____

Reason for Leaving _____

Are you currently employed? _____ If yes, may we contact your current employer? _____

Where did you hear of this position? _____ Rate of pay expected _____

Is there any reason you might be unable to perform the functions of the job for which you have applied for?

If yes, please explain. _____

REFERENCES

NAME	BUSINESS ADDRESS	TELEPHONE	RELATIONSHIP
		Home Work	
		Home Work	
		Home Work	
		Home Work	

EDUCATION

Highest Grade Completed 1 2 3 4 5 6 7 8 High School 1 2 3 4 College 1 2 3 4

High School Attended _____

College/University Attended _____

Graduate School _____

Technical/Vocational School _____

APPLICANT'S STATEMENT

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any false statements, omissions, or misrepresentations on this application or false statements made during the employment process shall result in rejection of this application or dismissal if I have been employed, no matter when discovered by the company.

I hereby authorize Preferred Solutions, Inc. to obtain any and all past employment records regarding previous employment and other areas of my background such as credit, criminal records, driving history, and educational records. I agree to hold Preferred Solutions, Inc. and its clients harmless regarding any information that is obtained during the background inquiry. I am aware that this report is prepared under the guidelines of the Fair Credit Reporting ACT (FCRA) and I am eligible to receive, upon written request, a copy of the report, if not hired.

I understand that if offered a position, a condition of employment may be that I take a drug test. I further understand that, should this test indicate the presence of drugs in my body, it may result in the rejection of my application for employment or my immediate discharge, if detected after hire. I consent to this testing and request that the results of such test(s) be disclosed to the company.

I understand that nothing in this application, or conveyed during any interview, is intended to create a contract. If hired, I agree to follow all work rules, policies, and procedures relating to work performance and conduct.

Signature of Applicant _____ Date _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER