

# **Φ Preferred Solutions, Inc.**

7501 Lemont Road Suite 250  
Woodridge, IL 60517  
630-910-3507 FAX 630-910-3630

## **BACKGROUND INQUIRY AUTHORIZATION**

I \_\_\_\_\_ authorize Preferred Solutions, Inc. to obtain  
PLEASE PRINT  
any and all past employment records regarding previous employment and other areas of my background such as past employer inquiries, retail credit inquiries, criminal record inquiries, driving history, educational records, and drug testing results. I agree to hold Preferred Solutions, Inc., its client and my past employers, harmless regarding any information that is obtained during the background inquiry. I am aware that this report is prepared under the guidelines of the Fair Credit Reporting Act (FCRA) and I am eligible to receive, upon written request, a copy of the report, if not hired.

To all my previous employers and holders of public records:  
Please accept this faxed or mailed document as an original authorization for release of all employment records including reason for termination or resignation, criminal records, past drug and alcohol test results and transcripts of educational accomplishments.

**Applicant: The request for your date of birth is to be used in performing a criminal record search only. It is not used by the client in consideration of employment.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Last Name                      First Name                      Middle Name                      Maiden Name

County of Residence \_\_\_\_\_

Social Security Number \_\_\_\_\_

Date of Birth \_\_\_\_\_

License Number \_\_\_\_\_ State \_\_\_\_\_

May we contact your current employer?    \_\_\_ Yes    \_\_\_ No